

SHUNG TAK CATHOLIC ENGLISH COLLEGE

SECONDARY 1 DISCRETIONARY PLACES APPLICATION (2025-2026)

General Information

Application Period: 2nd January 2025 (Thursday) to 16th January 2025 (Thursday)
(Both dates inclusive)

Office Hours: Monday to Friday: 9 a.m. – 5 p.m.
Saturday: 9 a.m. – 12 noon

Number of Discretionary Places Available: 40

First Interview: 1st March 2025 (Saturday)
(*All applicants will be interviewed. No make-up interview will be arranged.*)

Second Interview: 15th March 2025 (Saturday)
(*Applicants selected to join the second interview will be notified individually.*)

Application Procedure

1. Application Forms can be obtained in person from the College's General Office during office hours or downloaded from the College's website (<https://www.stc.edu.hk>).
2. Applications can be submitted in person during office hours. Applications by mail will not be accepted. Parents or guardians who cannot submit an application in person can choose to make use of the SSPA e-Platform managed by the Education Bureau. For details regarding the use of the platform, please visit EDB's website (https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/SSPA_ePlatform_Parents_Guide.html).
3. The following documents should be submitted:
 - (i) *Application Form for Secondary One Discretionary Places issued by the Education Bureau*
 - (ii) *Shung Tak Catholic English College Application Form*
 - (iii) *2 passport photos*
 - (iv) *A copy of:*
 - *Primary 4 to Primary 6 report cards*
 - *Other supporting documents (e.g. awards, certificates of attendance, etc.)*
Please submit AT MOST THREE supporting documents. A recommendation letter from the Head of the Primary School is also NOT required.
 - *Certificate of Baptism (if applicable, at your discretion)*
 - (v) *A self-addressed stamped envelope with sufficient postage*
4. Applicants must attend an interview at the time allocated by the College. The date is 1st March 2025 (Saturday). Applicants will be notified by email the allocated interview time in due course.

Handling of Personal Information

All personal information collected will solely be used for the College's Secondary One admission purposes. All data will be destroyed upon completion of the entire Secondary One admission process.

Criteria and Weighting for Selection

Admission Criteria	Weighting
Interview	20%
Academic Performance	40%
Conduct	20%
Participation in Extra-curricular Activities and Awards	10%
Relationship with The School <i>(e.g. Member of the immediate family is an alumnus of Shung Tak, Catholic (with Certificate of Baptism), Participation in competitions or events organized by the School)</i>	10%

Release of Results

According to the guidelines provided by the Education Bureau, all successful applicants will be notified by email and by telephone on 31st March 2025.