



SHUNG TAK CATHOLIC ENGLISH COLLEGE

ANNUAL SCHOOL PLAN

2024-2025



Ora et Labora

School Vision & Mission

School Vision

We hope all our graduates, in addition to achieving value-added academic performance, will develop a well-balanced character and value systems compatible with Catholicism.

School Mission

We follow our school motto “Ora et Labora (Pray and Work)”: to empower our students to do their best in academic pursuits and glorify the Creator with their work. We provide quality education to prepare students to become bilingual, independent-thinking and socially aware citizens who play a positive role in the ever-changing, culturally diverse and challenging world.

Our Major Concerns for 2024-2027

1. To cultivate students' positive values and attitudes through promoting a school-based values education curriculum.
2. To broaden students' horizons through collaboration across different disciplines.

Major Concern 1: To cultivate students' positive values and attitudes through promoting a school-based values education curriculum.

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	People in charge	Resources Required
<ul style="list-style-type: none"> Students will increase self-awareness and understanding of the 12 Priority Values and attitudes in daily learning and teaching. Students will be given opportunities to experience and enhance their connection with the school-based Character Strengths of Shungtakians. Students will be made aware of the targeted value designated to their year group and integrate it into their daily lives, demonstrating behaviour that aligns with the given value both inside and outside the classroom. S1: Kindness S2: Compassion S3: Discernment S4: Responsibility S5: Servant Leadership S6: Gratitude 	<ul style="list-style-type: none"> Empower teachers with the tools and strategies to seamlessly integrate values into their lessons, ensuring that students actively engage with and internalise these values in a meaningful way. Review and revise the existing curriculum and integrate positive values and attitudes to ensure consistent reinforcement in daily learning and teaching. Ensure that the themes are integrated into various subjects by collaborating with teachers to find natural connections between the curriculum and the values so that students can incorporate these positive values and attitudes into their daily learning. Provide opportunities for students to participate in Other Learning Experiences that promote these values. 	<ul style="list-style-type: none"> Over 60% of students show an understanding of the 12 Priority Values. Over 60% of students have attended events or activities that are related to the assigned school-based Character Strengths of Shungtakians. Over 60% of students have participated in OLE activities related to the values. Over 60% of students agree that they have been made aware of the values. Over 60% of students agree that they demonstrate behaviour that aligns with the given value both inside and outside the classroom. 	Stakeholders' Survey APASOIII School-self Evaluation Evaluation Reports and Plans Minutes of meetings Checking of resources	SDC members All teaching staff Departments All Committees All	Intranet Moodle Platform

Major Concern 2: To broaden students' horizons through collaboration across different disciplines.

Targets	Implementation Strategies	Success Criteria	Methods of Evaluation	People in charge	Resources Required
<ul style="list-style-type: none"> Students will demonstrate the ability to analyse and synthesise information from multiple disciplines and apply interdisciplinary knowledge to solve complex, real-world problems. Students will show improved comprehension across subjects and be able to make connections between concepts in different disciplines through their reading. Students would have a broader knowledge base to draw from. Students will effectively use language skills in different subject areas. Students will exhibit increased interest and engagement in their studies. Students will work effectively in diverse teams, demonstrating strong interpersonal and collaborative skills. Student will enhance their sense of belonging to our country and awareness of safeguarding national security through values education. 	<ul style="list-style-type: none"> Promote Reading across the Curriculum (RaC) by organising and coordinating thematic reading activities, establishing book display corners, and facilitating book sharing initiatives. Enhance Language across the Curriculum (LAC) to increase students' exposure to English and integrate language learning with content learning. Encourage project-based learning to develop students' generic skills. Encourage interdisciplinary collaboration. Strengthen Home-School Co-operation Cultivate a climate of professional exchange by improving the peer observation system and encouraging external connections. Carry out cross-border exchanges to enhance our collaboration with our sister schools on the Mainland. Organise national security education activities within and beyond the classroom through whole-school participation and cross-curricular collaboration to enhance students' sense of belonging to our country. 	<ul style="list-style-type: none"> Over 60% of students agree that they have synthesised knowledge from multiple disciplines in their learning. Over 60% of students believe that they can apply interdisciplinary knowledge in solving complex, real-world problems. Over 60% of students agree that they are able to make connections between concepts from different disciplines when completing comprehension-related tasks. Over 60% of students feel capable of using their language skills in different subject areas. Over 60% of students agree that they have effectively worked collaboratively. Over 60% of students have participated in events related to national security education. Over 60% of students feel a sense of belonging to our country. 	<p>Stakeholders' Survey</p> <p>APASOIII</p> <p>School-self Evaluation</p> <p>Evaluation Reports and Plans</p> <p>Minutes of meetings</p> <p>Checking of resources</p>	<p>SDC members</p> <p>All teaching staff</p> <p>Departments All</p> <p>Committees All</p>	<p>Intranet</p> <p>Moodle Platform</p>

Appendix -- A Thematic Approach to Life Planning 2024-2025

	Career Programmes (+ tentative dates)
S.1	Theme: My Possible Development 我的建構和發展 <ul style="list-style-type: none"> OLE Session 1: Talk on introduction of life planning -- 千里之行，始於足下 (15 Nov, by HKFYP) OLE Session 2: SMART Goal Setting (7 Mar, with class teachers)
S.2	Theme: Knowing My Direction 認清我的方向 <ul style="list-style-type: none"> OLE Session 1: Talk on equipping myself for future careers --未來挑戰和機遇 (6 Dec, by HKFYP) OLE Session 2: My Skills (28 Mar, with class teachers)
S.3	Theme: Matching my ability and interest with NAS elective subjects 高中選修科與我 <ul style="list-style-type: none"> 5 OLE Career Sessions (by career + class teachers together) <ul style="list-style-type: none"> ✧ Term 1: 4 Oct, 8 Nov ✧ Term 2: 28 Feb, 28 Mar, 5 May 6 Dec: Parents Night on Subject Selection Visit to different vocational institutes (Youth College, IVE, THEI) (TBC) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> ❖ Lifeline, ❖ My Abilities </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> ❖ Career Paths related to Holland Codes ❖ Introduction to NAS elective subjects ❖ Setting Goals </div>
S.4	Theme: Exploring the career world 職場初探 <ul style="list-style-type: none"> Applied Learning Courses <ul style="list-style-type: none"> ❖ introduction session in OLE (25 Jan) ❖ taster programmes & application in Feb - Apr OLE Career Sessions for the whole form in Term 2: 2 May <ul style="list-style-type: none"> ❖ Knowing the Career World + Goal Setting / “Finwise” workshop Visit to different vocational institutes (Youth College, IVE, THEI) / different workplaces (TBC)
S.5	Theme: Knowing Multiple Pathways 多元出路探索 <ul style="list-style-type: none"> Career Class for students dropped elective(s) (whole year, once per cycle) OLE Sharing Session with Alumni : Learning to Learn (13 Sept) OLE Workshop on writing self-accounts (20 Sept) OLE Workshop - Road to University I (3 Jan, + forecast information and goal setting) Inter-class Career Quiz Competition (Term 2 CTP in Apr) OLE Career Session - Road to University II (9 May, sharing from graduates on university programmes // Visit to HKU (TBC) Visit to different workplaces (TBC)
S.6	Theme: Making Proper Informed Choice on Careers 劃出夢想生涯 <ul style="list-style-type: none"> Talks / Briefing Sessions: <ul style="list-style-type: none"> ❖ OLE briefing session on JUPAS: 4 Oct, ❖ Interview Training Workshop: 8 Nov (speaker from Hok Yau club), ❖ Self-financing programs + Multiple Pathways: 14 Feb Setting targets w.r.t. projected levels in DSE + Individual career counselling on study choices (Term 1) Parents Sessions: Information on Multiple Pathways for Parents <ul style="list-style-type: none"> ❖ 4 Oct : S.6 Parents Night on JUPAS ❖ 22 Feb : S.6 Parents Day on Multiple Pathways Recommending students to join summer internship programme 10 July: Briefing Session on preparation of DSE results release 16,17 July: Consultation on Reprioritization of JUPAS program choices

Plan on the Use of the Promotion of Reading Grant 2024-2025

The major objectives for Promotion of Reading:

- Enhancing the Reading Culture of our school.
- Improving students' attitude towards reading.

	Item	Estimated Expenses (\$)
1.	Purchase of Books, Magazines and Chinese eBooks	\$25,000
	<input checked="" type="checkbox"/> Printed books	
	<input checked="" type="checkbox"/> Magazines	\$3,500
2.	Web-based eBook system	\$30,100
	<input checked="" type="checkbox"/> Annual Fee for Renting of English e-Books (12,000 books) and Maintenance	
3.	Reading Activities	\$3,000
	<input checked="" type="checkbox"/> Hiring writers, professional storytellers, etc. to conduct talks	
	<input checked="" type="checkbox"/> Prize for Thematic Reading, Reading to Learn Scheme and Folder Design Competition	\$3,500
	<input type="checkbox"/> Paying the application fees for activities and competitions related to the promotion of reading	
	<input type="checkbox"/> Subsidising students for their participation in and application for reading related activities or courses	
4.	Others (Library maintenance)	\$3,000
	Total:	\$68,100

Diversity Learning Grant
Annual Plan of NSS Students 2024/2025

Programme	Strategies and benefits anticipated	Name of Programme / course and provider	Duration	Target students	Estimated no. of students involved in each School year	Evaluation of student Learning/ Success indicator	Teacher-in-charge	Budget
Gifted Programmes	Mathematics <ul style="list-style-type: none"> To subsidy students to join courses from local universities (summer courses / taster programme) To enrich students' Math knowledge and thinking skills. 	S5 Mathematics Gifted Programme organized by universities	2 months	S5	10	Certificate of completion from universities	Mr Wu	\$10,000
	Off-site gifted programmes / online university programmes offered by Coursera <ul style="list-style-type: none"> To subsidize talented and gifted students to participate in off-site gifted programmes in local universities or online programmes or courses that they may want to pursue in university. To offer an alternative and speedier learning method online. To get students to be more active, engaged and motivated as they choose courses that they are interested in. For tangible skill building as students develop an improved attitude to learning as they explore courses outside of the regular school curriculum. 	Coursera offered by overseas universities	about 5 weeks	S4-S6 elite students	40	Students participating in the Coursera courses and successfully obtaining the certificates.	Mr Lau	\$30,000

Programme	Strategies and benefits anticipated	Name of Programme / course and provider	Duration	Target students	Estimated no. of students involved in each School year	Evaluation of student Learning/ Success indicator	Teacher-in-charge	Budget
Gifted Programmes	<p>Chinese Literature</p> <ul style="list-style-type: none"> ● Provide opportunities to contact writers and enhance knowledge. ● To challenge the brightest students so that they can “thrive” in their classrooms ● To better meet the needs of the gifted that are not met in the normal everyday classroom and to provide extra training so as to further stretch their potential. ● To have a programme that can positively influence the gifted students’ futures as longitudinal studies have shown that gifted programmes have a positive effect on students’ post-secondary plans. 	Chinese Literature Camp	2 Days training	S5	2	Certificates attained	Ms Hui	\$1,000
	<p>Chinese Language and Literature</p> <ul style="list-style-type: none"> ● Provide opportunities to contact writers and enhance knowledge. ● To enhance the writing skills and literary literacy for the brightest students. ● To challenge the brightest students so that they can “thrive” in their classrooms ● To better meet the needs of the gifted that are not met in the normal everyday classroom and to provide extra training so as to further stretch their potential. ● To have a programme that can positively influence the gifted students’ futures as longitudinal studies have shown that gifted programmes have a positive effect on students’ post-secondary plans. 	Creative Writing Course	10 Lessons	S5	20	Students’ evaluation through surveys and feedback from tutors	Ms Hui	\$20,000

Programme	Strategies and benefits anticipated	Name of Programme / course and provider	Duration	Target students	Estimated no. of students involved in each School year	Evaluation of student Learning/ Success indicator	Teacher-in-charge	Budget
Gifted Programmes	English <ul style="list-style-type: none"> To challenge the brightest students so that they can “thrive” in their classrooms To better meet the needs of the gifted that are not met in the normal everyday classroom and to provide extra training so as to further stretch their potential To have a programme that can positively influence the gifted students’ futures as longitudinal studies have shown that gifted programmes have a positive effect on students’ post-secondary plan. 	English Enrichment for the Gifted	1 month	S4-S6	50	Students’ evaluation through surveys and feedback from tutors.	G Manchester	\$40,000
	Leadership Training <ul style="list-style-type: none"> To work together to trust, communicate, motivate and support one another as personal limits are tested To practice leadership and teamwork, build confidence and compassion, and meet personal and group goals. To learn to inspire others and sharpen leadership skills 	Advanced Leadership Training Programme	1 - 2 days training	S4-S5	25	Certificates attained Level of engagement in the services in clubs and societies	Ms Ho	\$41,550
Discipline – prefects	Prefect camp <ul style="list-style-type: none"> To equip students to have the qualities of prefects and serve the school in the coming school year To help them learn to be calm and sensible instead of panicking in challenging situations To let them understand cooperation and teamwork are more important help to improve their initiatives and communication skills 	Prefect Training Camp	1-2 day training	S4-S5	40	Certificates attained Level of Engagement in the training	Ms Lau	\$12,000

Plan of the Use of the School-based Top-up Management Grant 2024/2025

	Item*	Estimated Expenses (\$)
1.	Joint Diocesan Aided Schools Project for Optimizing the Use of “School-based Management Top-up Grant” – for the bulk purchases of the required services e.g. training activities/programmes related to school governance and the related tendering process.	\$53,000

Plan on the Use of Learning Support Grant 2024-2025 School Year

	項目名稱	服務目的 (例如:分班或小組教學/共融活動、讀寫訓練、社交訓練、培養專注力等)	外購服務 機構名稱 (如適用)	推行時間 (包括活動/上課總時數或 每小時所需的平均費用)	服務對象 (例如有特殊教育需要學生 人數及其類別、家長人數)	表現指標 評估方法 (如適用)	成效檢討 (如適用)	實際支出
1	聘請學生支援 統籌助理 (2024-2025)	支援有特殊教育需要學生與家長 及處理相關行政工作、籌辦，協助 AIM PROJECT 之培訓活動及 推行輔導組相關活動。	不適用	由 1/9/2024 至 31/8/2025， 為期 12 個月	特殊教育需要學生 人數及類別：25 名自 閉症、注意力不足/ 過度活躍症、視力、 聽力、言語、讀寫障 礙及精神病的學生 年級：S1 – S6 教師人數：54 名 家長人數：25 名	老師及家長的意 見/學生支援組 的評估/學生活 動檢討問卷	(暫不適用)	費用總數：\$215,082 (薪金：\$240,840 強積金供款：\$10,242)
2	中一迎新 工作坊 (30/8/2024)	1. 升中轉變及適應， 2. 和諧共融 3. 自我管理技巧：目標訂立與實 踐	童創文化	節數/次數：1 次 每節時數：1.5 小 時 總時數：1.5 小時	特殊教育需要學生 人數及類別：1 名自 閉症、2 名注意力不 足/過度活躍症及 1 名言語障礙的學生 年級：S1 總人數：124 名	活動當席老師的 意見/學生活動 檢討問卷	(暫不適用)	平均每小時費用： \$3,520 費用總數：\$5,280
3	Inclusive Education Talk- 進食失調與青 少年的一些事 (3/1/2025)	透過講座了解進食失調症背後的 成因，並如何以健康及正面的方 式處理壓力，防止進食失調症。	香港進食 失調協會	節數/次數：1 次 每節時數：1 小時 總時數：1 小時	特殊教育需要學生 人數及類別：5 名自 閉症、5 名注意力不 足/過度活躍症、4 名 言語障礙、4 名精神 病及 2 名聽力障礙的 學生 年級：S1– S3 總人數：387 名	活動當席老師的 意見/學生活動 檢討問卷	(暫不適用)	平均每小時費用：\$700 費用總數：\$700

	項目名稱	服務目的 (例如:分班或小組教學/共融活動、讀寫訓練、社交訓練、培養專注力等)	外購服務 機構名稱 (如適用)	推行時間 (包括活動/上課總時數或 每小時所需的平均費用)	服務對象 (例如有特殊教育需要學生 人數及其類別、家長人數)	表現指標 評估方法 (如適用)	成效檢討 (如適用)	實際支出
4	言語治療 訓練課程 (10/2024 至 5/2025)	提升學生的語言表達能力及社交技巧。	START Centre 啓言堂言語 治療及復康 訓練中心有 限公司	節數/次數：16 次 每節時數：4 小時 總時數：64 小時	特殊教育需要學生 人數及類別：5 名自 閉症、1 名注意力不 足/過度活躍症及 3 名言語障礙的學生 家長人數：11 名 年級：S1 – S6 總人數：11 名	老師及家長的意見/學生支援組 的意見/學生生活 活動檢討問卷	(進行中)	平均每小時費用：\$3200 費用總數：\$51,200
5	功課輔導班 (11/2024 中旬至 1/2025 中旬)	為協助同學解決功課與學習上的 疑難，培養正確的讀書態度和規 律，讓同學愉快地學習和留下健 康學習成長的經驗。	本校畢業生	節數/次數：21 節 (共 3 組) 每節時數：1.5 小時 總時數：31.5 小時	特殊教育需要學生 人數及類別：5 名自 閉症、5 名注意力不 足/過度活躍症，4 名 言語障礙、2 名聽力 障礙的學生和 1 名精 神病的學生 家長人數：17 名 年級：S1 – S3 總人數：17 名	老師及家長的意見/學生支援組 的評估/學生生活 活動檢討問卷	(暫不適用)	平均每小時費用：\$350 費用總數：\$11025
6	高年級 學業提升小組 (數學科) (9/2024 下旬至 12/2024 中旬)	為了提升學生的學術成績，發掘 及肯定個人能力，並提升自信 心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生 人數及類別：1 名精 神病的學生 家長人數：1 名 年級：S4 總人數：1 名	老師及家長的意見/學生支援組 的評估/學生生活 活動檢討問卷	(進行中)	平均每小時費用：\$350 費用總數：\$4,725
7	高年級 學業提升小組 (經濟科) (9/2024 下旬至 12/2024 中旬)	為了提升學生的學術成績，發掘 及肯定個人能力，並提升自信 心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生 人數及類別：1 名自 閉症的學生 家長人數：1 名 年級：S5 總人數：1 名	老師及家長的意見/學生支援組 的評估/學生生活 活動檢討問卷	(進行中)	平均每小時費用：\$350 費用總數：\$4,725

	項目名稱	服務目的 (例如:分班或小組教學/共融活動、讀寫訓練、社交訓練、培養專注力等)	外購服務 機構名稱 (如適用)	推行時間 (包括活動/上課總時數或 每小時所需的平均費用)	服務對象 (例如有特殊教育需要學生 人數及其類別、家長人數)	表現指標 評估方法 (如適用)	成效檢討 (如適用)	實際支出
8	高年級 學業提升小組 (物理科) (10/2024 上旬至 12/2024 中旬)	為了提升學生的學術成績，發掘 及肯定個人能力，並提升自信 心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生 人數及類別：注意力 不足及精神病學生 各 1 名 家長人數：2 名 年級：S5 總人數：2 名	老師及家長的意 見/學生支援組 的評估/學生活 動檢討問卷	(進行中)	平均每小時費用：\$350 費用總數：\$4,725
9	高年級 學業提升小組 (化學科) (10/2024 上旬至 12/2024 中旬)	為了提升學生的學術成績，發掘 及肯定個人能力，並提升自信 心。	本校畢業生	節數/次數：7 節 每節時數：1.5 小時 總時數：10.5 小時	特殊教育需要學生 人數及類別：1 名注 意力不足的學生 家長人數：1 名 年級： S5 總人數：1 名	老師及家長的意 見/學生支援組 的評估/學生活 動檢討問卷	(進行中)	平均每小時費用：\$350 費用總數：\$3,675
10	AIM Project 共融活動 (19/12/2024)	提醒學生互相尊重、和諧相處的 重要性。讓學生學習及建立互相 尊重的溝通模式	TBC	TBC	特殊教育需要學生 人數及類別：4 名自 閉症及 2 名注意力不 足/過度活躍症學生 家長人數：10 名 年級： S2-S3 總人數：10 名	老師及家長的意 見/學生支援組 的評估/學生活 動檢討問卷	(不適用)	平均每小時費用：\$ (TBC) 費用總數：\$10,000
11	低年級 學業提升小組- 上學期 (1/2024)	為了提升學生的學術成績，發掘 及肯定個人能力，並提升自信 心。	本校畢業生	節數/次數：48 節 (共 6 組) 每節時數：1.5 小時 總時數：72 小時	特殊教育需要學生 人數及類別：5 名自 閉症、5 名注意力不 足/過度活躍症，4 名 言語障礙、2 名聽力 障礙的學生和 1 名精 神病的學生 家長人數：17 名 年級：S1 – S3 總人數：17 名	活動當席老師的 意見/學生活動 檢討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$25,200

	項目名稱	服務目的 (例如:分班或小組教學/共融活動、讀寫訓練、社交訓練、培養專注力等)	外購服務 機構名稱 (如適用)	推行時間 (包括活動/上課總時數或 每小時所需的平均費用)	服務對象 (例如有特殊教育需要學生 人數及其類別、家長人數)	表現指標 評估方法 (如適用)	成效檢討 (如適用)	實際支出
12	Life Education Movie Appreciation – 生命教育電影欣 賞和講座 (1/3/2024)	透過講座和電影欣賞，讓同學反思 生命的意義，令學生懂得珍惜生命 和活出生命價值。	FAITHEATRE	節數/次數：1 次 每節時數：1.5 小時 總時數：1.5 小時	特殊教育需要學生人 數及類別：2 名自閉 症、3 名注意力不足/ 過度活躍症、2 名言語 障礙及 1 名聽力障礙 的學生 年級：S1-S2 總人數：260 名	活動當席老師的 意見/學生活動檢 討問卷	(不適用)	平均每小時費用：\$1000 費用總數：\$1,500
13	功課輔導班 (3/2025 上旬至 5/2025 下旬)	為協助同學解決功課與學習上的 疑難，培養正確的讀書態度和規 律，讓同學愉快地學習和留下健康 學習成長的經驗。	本校畢業生	節數/次數：24 節 (共 3 組) 每節時數：1.5 小時 總時數：36 小時	特殊教育需要學生人 數及類別：5 名自閉 症、5 名注意力不足/ 過度活躍症、4 名言語 障礙、2 名聽力障礙的 學生和 1 名精神病的 學生 家長人數：17 名 年級：S1-S3 總人數：17 名	老師及家長的意 見/學生支援組的 評估/學生活動檢 討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$12,600
14	高年級 學業提升小組 (英文科) (3/2025 上旬至 5/2025 下旬)	為了提升學生的學術成績，發掘及 肯定個人能力，並提升自信心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生人 數及類別：注意力不 足及精神病的學生各 1 名 家長人數：2 名 年級：S5 總人數：2 名	老師及家長的意 見/學生支援組的 評估/學生活動檢 討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$4,725
15	高年級 學業提升小組 (數學科) (3/2025 上旬至 5/2025 下旬)	為了提升學生的學術成績，發掘及 肯定個人能力，並提升自信心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生人 數及類別：自閉症及 精神病的學生各 1 名 家長人數：1 名 年級：S4-S5 總人數：1-2 名	老師及家長的意 見/學生支援組的 評估/學生活動檢 討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$4,725

	項目名稱	服務目的 (例如:分班或小組教學/共融活動、讀寫訓練、社交訓練、培養專注力等)	外購服務 機構名稱 (如適用)	推行時間 (包括活動/上課總時數或 每小時所需的平均費用)	服務對象 (例如有特殊教育需要學生 人數及其類別、家長人數)	表現指標 評估方法 (如適用)	成效檢討 (如適用)	實際支出
16	高年級_學業提升小組(物理科) (3/2025 上旬至 5/2025 下旬)	為了提升學生的學術成績，發掘及肯定個人能力，並提升自信心。	本校畢業生	節數/次數：9 節 每節時數：1.5 小時 總時數：13.5 小時	特殊教育需要學生人數及類別：自閉症及精神病學生各 1 名 家長人數：1 名 年級：S4-S5 總人數：1-2 名	老師及家長的意見/學生支援組的評估/學生生活活動檢討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$4,725
17	AIM Project_小組訓練 (2-5/2025)	為了提升學生之社交能力，學習相關知識外，亦可應用在日常生活中，擴闊社交圈子，有助其成長。	TBC	節數/次數：12 節 每節時數：1.5 小時 總時數：18 小時	特殊教育需要學生人數及類別：5 名自閉症、及 2 名注意力不足/過度活躍症學生 家長人數：7 名 年級：S1-S3 總人數：7 名	老師及家長的意見/學生支援組的評估/學生生活活動檢討問卷	(不適用)	平均每小時費用：\$1,500 費用總數：\$27,000
18	低年級 學業提升小組- 下學期 (6/2024)	為了提升學生的學術成績，發掘及肯定個人能力，並提升自信心。	本校畢業生	節數/次數：48 節 (共 6 組) 每節時數：1.5 小時 總時數：72 小時	特殊教育需要學生人數及類別：5 名自閉症、5 名注意力不足/過度活躍症，4 名言語障礙、2 名聽力障礙的學生和 1 名精神病的學生 家長人數：17 名 年級：S1-S3 總人數：17 名	老師及家長的意見/學生支援組的評估/學生生活活動檢討問卷	(不適用)	平均每小時費用：\$350 費用總數：\$25,200
19	輔導周 (Summer Programme)	活動旨在培養學生的成長型思維，鼓勵他們勇於面對挑戰，從失敗中學習，並不斷成長，從而譜出正向人生。	童創文化	節數/次數：6 節 每節時數：3 小時 總時數：18 小時	特殊教育需要學生人數及類別：2 名自閉症、3 名注意力不足/過度活躍症、2 名言語障礙及 1 名聽力障礙的學生 年級：S1-S2 總人數：260 名	老師及家長的意見/學生支援組的評估/學生生活活動檢討問卷	(不適用)	平均每小時費用： \$2083.33 費用總數：\$37,500
							總額	\$454,312.00

Plan on the Use of Capacity Enhancement Grant in the 2024/2025 School Year

Name of school: Shung Tak Catholic English College

Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG). The following plan on the use of the CEG is drawn up after full consultation with teachers:

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible Party
To relieve teachers' workload so that teachers can concentrate on coping with learning needs of students	To employ one Math TA/AT to prepare learning materials, conduct remedial classes, and teach or co-teach some math lessons.	Whole Year	\$248,850	Teachers' satisfaction with the work of TA / AT.	Math Department

Work Plan on the Use of Life-wide Learning Grant 2024-2025

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	Career Experience Activity	Nov 2022	S1-S3	200	\$20,000.00	\$100.00									
1	記憶訓練班	Sep 2024-Jul 2025	S.1	80	\$8,000.00	\$100.00	The objective of this class is to enhance participants' memory skills through various training exercises and techniques.	Gifted Education	Questionnaire, Feedback from students	✓					ACAF
2	左右腦思維訓練班	Mar2025-Apr2025	S.2	40	\$5,000.00	\$125.00	The objective of this class is to develop participants' left and right brain thinking abilities, fostering creativity, problem-solving, and cognitive flexibility.	Gifted Education	Questionnaire, Feedback from students	✓					ACAF
3	Biology visits	Sep 2024-Jul 2025	S3-S6	60	\$4,000.00	\$66.67	Arouse students interest to know more about the importance of biodiversity in our everyday life	General Studies	feedback from students	✓	✓				BIO
4	Career Visits (to tertiary institutes / work place) - transport	Sep 2024-Jul 2025	S4-S5	220	\$5,000.00	\$22.73	Let students explore more about different tertiary programmes & career choices	Cross-Disciplinary (Others)	Questionnaire, Feedback from students					✓	Careers
5	Prefect Training Camp	July 2025	S2-S5	60	\$53,300.00	\$888.33	Leadership training	Leadership Training	Students' performance and feedback	✓	✓		✓		Discipline
6	Prefect Training Course	June or July 2025	S2-S5	60	\$5,000.00	\$83.33	Leadership training	Leadership Training	Students' performance and feedback	✓	✓		✓		Discipline
7	Outing to HKMA or other firms	Mar 2025	S4-S5	40	\$800.00	\$20.00	Understanding the business world	Others, please specify ECON	Students' Feedback	✓				✓	Econ
8	EFAD outing	April 2025	S2-S5	50	\$18,000.00	\$360.00	To enrich students' interest on English	English Language	Students' performance and feedback	✓	✓			✓	EFAD
9	English Drama	Sep 2024-Jun 2025	S1-S5	40	\$2,000.00	\$50.00	To train students on the skills required for a successful drama performance while enhancing their confidence and English language ability	Arts (Others)	Participation and feedback	✓	✓	✓			English
10	English Excursions	Sep 2024-Jun 2025	S2, S4, S6	350	\$25,000.00	\$71.43	To provide students with the opportunity to visit different places in Hong Kong while using English to learn and share about these places.	English Language	Participation and feedback	✓	✓	✓	✓	✓	English
11	Sex Education Workshop	Sep 2024-Jul 2025	S1-S6	700	\$7,500.00	\$10.71	To provide participants with accurate and age-appropriate information regarding sexual health, relationships, and responsible decision-making, equipping them with the knowledge and skills necessary for healthy and informed choices.	Values Education	Questionnaire, Feedback from students		✓				Guidance
12	Joyful@STC	Sep 2024-Jul 2025	S1-S5	30	\$34,000.00	\$1,133.33	To provide a supportive and inclusive environment for students with special educational needs, promoting their well-being, social integration, and academic success through tailored activities, support services, and targeted interventions.	Cross-Disciplinary (Others)	Participation, student's performance		✓				Guidance
13	Volunteer Training	Sep 2024-Jul 2025	S1-S6	30	\$5,000.00	\$166.67	To equip participants with necessary knowledge, skills, and ethical guidelines to engage in volunteer activities effectively, fostering a sense of civic responsibility and community involvement.	Values Education	Students' performance and feedback		✓				Guidance
14	Talks, Workshops, Visits	Sep 2024-Jul 2025	S1-S6	674	\$15,000.00	\$22.26	To provide students with valuable opportunities for personal academic development through informative talks, interactive workshops, and educational visits that broaden their horizons, inspire learning, and enhance their overall educational experience.	Values Education	Questionnaire, Feedback from students		✓				Guidance
15	Hong Kong Schools Mooting and Mock Trial Competition	Sep 2024-Jun 2025	S3-S5	30	\$6,000.00	\$200.00	To enhance student's law abidingness	Moral, Civic and National Education	Participation and feedback	✓	✓	✓			MCED
16	Judicial Education Programme	Sep 2024-Jun 2025	S3-S5	30	\$16,000.00	\$533.33	To enhance student's law abidingness	Moral, Civic and National Education	Participation and feedback	✓	✓				MCED
17	National Security Education Activities	Sep 2024-Jun 2025	S1-S6	100	\$2,000.00	\$20.00	To promote national security education	National Security	Participation and feedback		✓				MCED
18	Volunteer Team Expenses	Sep 2024-Jun 2025	S3-S5	20	\$5,000.00	\$250.00	enhance student's service learning	Moral, Civic and National Education	Participation and feedback		✓		✓		MCED
20	Chinese Instrumental Classes	Sep 2024-Jul 2025	S1-S5	36	\$13,000.00	\$361.11	To promote interest in music and playing Chinese instruments	Arts (Music)	Participation, student's performance	✓		✓			Music
21	Chinese Orchestra	Sep 2024-Jul 2025	S1-S5	20	\$20,000.00	\$1,000.00	To promote interest in music and technique of cooperation with the members of Chinese Orchestra	Arts (Music)	Participation, student's performance	✓		✓			Music

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
22	Orchestra	Sep 2024-Jul 2025	S1-S5	30	\$52,000.00	\$1,733.33	To promote interest in music and technique of cooperation with the members of Orchestra	Arts (Music)	Participation, student's performance	✓		✓			Music
23	Marching Band	Sep 2024-Jul 2025	S1-S5	25	\$19,000.00	\$760.00	To promote interest in music and technique of cooperation with the members of Marching Band	Arts (Music)	Participation, student's performance	✓		✓			Music
24	Instrumental Classes	Sep 2024-Jul 2025	S1-S5	50	\$1,000.00	\$20.00	To promote interest in music and playing instruments	Arts (Music)	Participation, student's performance	✓		✓			Music
25	Acappella Workshop	Sep2024-Nov2024	S1-S5	20	\$8,200.00	\$410.00	To promote interest in music and playing instruments	Arts (Music)	Participation, student's performance	✓		✓			Music
26	Expenses of Choir Performance	Sep 2024-Jul 2025	S1-S5	60	\$6,000.00	\$100.00	To promote interest in singing	Arts (Music)	Participation, student's performance	✓		✓			Music
27	Disney Performing Art	Dec 2024	S1-S5	60	\$18,000.00	\$300.00	To promote interest in music and playing instruments	Arts (Music)	Participation, student's performance	✓		✓			Music
28	Joint School Music Contest	Jan-Jun2025	S1-S5	60	\$8,000.00	\$133.33	To promote interest in Music	Arts (Music)	Participation, student's performance	✓		✓			Music
29	New Tune Music Competition	Jan-Jul2025	S1-S5	30	\$4,500.00	\$150.00	To promote interest in Music	Arts (Music)	Participation, student's performance	✓		✓			Music
30	Acappella Contest	Nov 2024 to Apr 2025	S1-S5	10	\$5,000.00	\$500.00	To promote interest in singing	Arts (Music)	Participation, student's performance	✓		✓			Music
31	Inter-school Sports competitions	Whole year	S1-S6	600	\$43,000.00	\$71.67	To support students in inter-school sports competitions	Physical Education	Students' performance and feedback			✓			PE
32	Volleyball training	Whole year	S1-S6	40	\$9,300.00	\$232.50	To train students for the upcoming inter-school volleyball competitions	Physical Education	Students' performance and feedback			✓			PE
33	Football training	Whole year	S1-S6	30	\$21,400.00	\$713.33	To train students for the upcoming inter-school football competitions	Physical Education	Students' performance and feedback			✓			PE
34	Basketball training	Whole year	S1-S6	60	\$18,280.00	\$304.67	To train students for the upcoming inter-school basketball competitions	Physical Education	Students' performance and feedback			✓			PE
35	Table tennis training	Whole year	S1-S6	40	\$9,000.00	\$225.00	To train students for the upcoming inter-school table tennis competitions	Physical Education	Students' performance and feedback			✓			PE
36	Badminton training	Whole year	S1-S6	70	\$23,000.00	\$328.57	To train students for the upcoming inter-school badminton competitions	Physical Education	Students' performance and feedback			✓			PE
37	Visit to Museum / Exhibition (transport)	Sep2024-Jul2025	S4-S5	40	\$1,500.00	\$37.50	To provide students with an opportunity to explore real-world applications of physics concepts and theories through engaging exhibits and displays, enhancing their understanding and appreciation of the subject.	Science	Questionnaire, Feedback from students	✓					Physics
38	Katso Camp, leadership training programme	Nov2024	S2-S5	5	\$4,500.00	\$900.00	Joint school leadership Skill training	Leadership Training	Students' performance and feedback	✓	✓				RE
39	Local pilgrimages	Whole year	S1-S5	60	\$2,600.00	\$43.33	Values Education through visits	Values Education	Students' performance and feedback		✓				RE
40	Hunger Meal	Apr2025	S5	120	\$6,020.00	\$50.17	Values Education through Hunger Meal Activity	Values Education	Students' performance and feedback		✓				RS
41	Life Education Programme	Nov2024	S4 - S5	30	\$4,600.00	\$153.33	Life Education Package by Noah Ark	Values Education	Students' performance and feedback	✓	✓				RS
42	S2 Leadership Programme	Whole year	S2, S4	40	\$30,250.00	\$756.25	to equip students with skills as student leaders	Leadership Training	Attendance, Feedback from students		✓	✓	✓	✓	SA
43	S3 Leadership Programme	Whole year	S3, S4	40	\$50,250.00	\$1,256.25	to equip students with skills as student leaders	Leadership Training	Attendance, Feedback from students		✓	✓	✓	✓	SA
44	Leadership Service Training Program	Whole year	S4-S5	30	\$11,000.00	\$366.67	to equip students with skills as student leaders	Leadership Training	Participation and feedback		✓	✓	✓	✓	SA
45	Picnic Day	Oct2024	S1-S6	700	\$4,800.00	\$6.86	to appreciate the nature and enhance class spirit	Leadership Training	Participation and feedback		✓	✓			SA
46	Class Activity Days	Whole year	S1-S6	700	\$12,000.00	\$17.14	to enhance class spirit	Leadership Training	Participation and feedback		✓		✓	✓	SA
47	Self-development Project - Language Class	Whole year	S1-S3	40	\$9,000.00	\$225.00	To improve students' language skills	Leadership Training	Participation and feedback	✓	✓			✓	SA
48	Photography Training Workshop	October2024-June2025	S2-S5	24	\$10,400.00	\$433.33	To provide professional training for school photography team.	Arts (Other)	Students' Feedback & photography work in different school events	✓			✓	✓	SA
49	Self-development Project - School Reporter	Whole year	S1-S3	24	\$18,450.00	\$666.67	To provide interviewing, reporting and editing skills	General Studies	Participation and feedback	✓	✓			✓	SA
50	崇德人自我發展計劃—粵語辯論興趣班	Whole year	S1-S3	15	\$6,000.00	\$400.00	To enrich students' interest on Chinese	Chinese Language	Students' performance and feedback	✓	✓			✓	SA-Chinese Debate
51	Yuen Long Dance Competition	Dec2024	S1-S5	20	\$3,000.00	\$150.00	To support students for the upcoming Dance competition transportation and registration	Physical Education	Students' performance and feedback			✓			SA-Dance
52	60th Schools Dance Festival	Feb2025	S1-S5	4	\$1,500.00	\$375.00	To support students for the upcoming Dance competition registration	Physical Education	Students' performance and feedback			✓			SA-Dance
53	Hip Hop Dance Training Course	Whole year	S1-S5	20	\$12,500.00	\$625.00	To promote dance and train students for the upcoming dance competition	Physical Education	Students' performance and feedback			✓			SA-Dance
54	Drama course	Oct2024-Apr2025	S1-S4	35	\$11,000.00	\$314.29	Drama training and Drama Festival expenses	Arts (Other)	drama festival			✓			SA-Drama
55	N.T. Region Footdrill Competition	Nov2024	S2-S6	50	\$2,000.00	\$40.00	To provide transportation for students to the competition venue	Leadership Training	Students' performance and feedback		✓	✓	✓		SA-Scouts & Venture
56	HK Scout Rally Competition	Nov2024	S2-S6	50	\$2,500.00	\$50.00	To provide transportation for students to the competition venue	Leadership Training	Students' performance and feedback		✓	✓	✓		SA-Scouts & Venture

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
57	Hong Kong Scouts Competition	Dec2024	S2-S6	50	\$2,000.00	\$40.00	To provide transportation for students to the competition venue	Leadership Training	Students' performance and feedback		✓	✓	✓		SA-Scouts & Venture
58	Scouts Camping	July - August 2025	S1-S5	60	\$3,000.00	\$50.00	To provide transportation and camp fee	Leadership Training	Students' Feedback			✓			SA-Scouts & Venture
59	Inter-Divisional Competition	Nov2024	S2-S6	50	\$2,500.00	\$50.00	To provide transportation for students to the competition venue	Leadership Training	Students' performance and feedback		✓	✓	✓		SA-StJohn Cadets
60	Regular Meeting (Training)	Whole Year	S2-S6	50	\$2,000.00	\$40.00	To purchase material for home-raising	Leadership Training	Students' performance and feedback		✓		✓		SA-StJohn Cadets
61	Annual Summer Camp	Jul2025	S2-S6	50	\$1,500.00	\$30.00	To provide transportation and camp fee	Leadership Training	Students' performance and feedback			✓	✓		SA-StJohn Cadets
62	STEM Competition	Sep2024-Jun2025	S1-S5	30	\$37,000.00	\$1,233.33	Enhance programming and collaborative skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓					STEM
63	Aerial Drone Programming course	Sep2024-May2025	S1-S3	20	\$12,000.00	\$600.00	Enhance programming and problem solving skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓				✓	STEM
64	Hydroponic system	Sep2024-Apr2025	S4-S5	20	\$5,000.00	\$250.00	Enhance farming and collaborative skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓				✓	STEM
65	Robomaster interest class	Dec 2024-Mar 2025	S1-S5	60	\$19,000.00	\$316.67	Enhance programming and problem solving skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓					STEM
66	Aerial drone show	Oct 2024 - Dec 2024	S1-S3	20	\$28,000.00	\$1,400.00	Enhance programming and problem solving skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓				✓	STEM
67	STEM talks	Nov 2024	S1-S3	360	\$7,000.00	\$19.44	Enhance STEM knowledge	Cross-Disciplinary (STEM)	Feedback from visitors	✓	✓				STEM
68	3D printing course	Sep2024-May2025	S4-S5	30	\$14,000.00	\$466.67	To enhance students' design and technology skills	Cross-Disciplinary (STEM)	Feedback from visitors	✓					STEM
69	Visiting Art Exhibition	Sep2024 - Jul 2025	S1-S6	200	\$5,000.00	\$25.00	To recognise the Shanghainese's art creations	Arts (Visual Arts)	Questionnaire, Feedback from visitors			✓			VA
70	Ceramic Course	Sep 2024 to May 2025	S1-S3	20	\$7,000.00	\$350.00	To enhance students' drawing and painting skills especially about portraits	Arts (Visual Arts)	Painting work; The skills and technique applied on the painting			✓			VA
71	Drawing Workshop	Sep2024 - Jul 2025	S1-S6	20	\$11,000.00	\$550.00	To arouse students' interest and enhance their ability in art making with ceramics	Others, please specify: Art Pioneer	Artwork			✓			VA
72	Videography course				\$21,080.00										
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.1				6,942	\$876,230.00										
1.2	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2024	S4-S5	88	\$100,000.00	\$1,136.36									
1	English Study Tour	Sep 2024-Aug 2025	S2-S6	30	\$66,000.00	\$2,200.00	To use English in authentic contexts and to give students the opportunity to learn the culture of places outside of Hong Kong	English Language	Students' reflections and feedback	✓	✓	✓		✓	English
2	Service Tour to Guangdong (Short Tour)	Apr 2025	S2-S5	22	\$50,000.00	\$2,272.73	To broaden students' horizon and enhance their service learning	Moral, Civic and National Education	Feedback from visitors		✓		✓		MCED
3	Study Tour (RE)	Jul 2025	S2-S5	30	\$30,000.00	\$1,000.00	Values Education and cultural exchange study tour	Values Education	Students' reflections and feedback	✓	✓				RE
4	Study Tour to Okinawa / Taiwan (jointly arranged by Biology, Geography and Music Department)	Jul 2025	S1-S5	40	\$48,000.00	\$1,200.00	(1) Appreciate the traditional music in Okinawa (played by Shamisen) (2) Understand more about the culture of Okinawa and its relationship between Japanese main culture. (3) Learn more about the ecology of a subtropical island.	Cross-Disciplinary (Others)	Students' reflections and feedback	✓	✓			✓	Biology, Geography, Music
(Please insert rows above if the space provided is insufficient.)															
Sub-total of Item 1.2				122	\$194,000.00										
Total for Category 1				7,064	\$1,070,230.00										

Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1			
2			

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
3															
(Please insert rows above if the space provided is insufficient.)															
Estimated Expenses for Category 2			\$0.00												
Estimated Expenses for Categories 1 & 2			\$1,070,230.00												

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	700
Estimated number of student beneficiaries:	700
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Lau Shiu Bong
Post of Contact Person for LWL:	SGM

School-based After-school Learning and Support Programmes 2024/25 s.y.

Name of School: Shung Tak Catholic English College

Staff-in-charge: Mr. Lau Shiu Bong Contact Telephone No.: 24764263

A. The estimated number of students (count by heads) benefitted under this Programme is 113 (including A. 17 Comprehensive Social Security Assistance (CSSA) recipients, B. 84 full grant recipients under the Student Financial Assistance (SFA) Schemes and C. 12 under school's discretionary quota).

B. Information on activities to be **subsidised/complemented** by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Chinese language training	Improve proficiency in reading, writing, speaking, and listening.	Improved scores in assessments.	Assessments results	Throughout the year	8	42	4	\$10,000.00	
Visits/Outdoor Activities	To broaden students' horizons and gain exposures of the community and different cultures.	Number of participants	Teachers' observations	Throughout the year	31	154	20	\$15,000.00	
Culture and Art	Encourage appreciation of diverse cultures and artistic expressions.	Number of participants	Teachers' observations	Throughout the year	6	45	8	\$15,000.00	
Study skills training	To strengthen academic foundation of students so as to raise and build up their confidence and motivation in learning	Students' academic results	Tests/Exams	Throughout the year	10	19	5	\$36,000.00	
Sports activities	Promote physical fitness and a healthy lifestyle.	Number of participants	Teachers' observations	Throughout the year	3	29	2	\$1,000.00	
Leadership training	To develop students' leadership skills	Number of participants	Performance in serving in school	Throughout the year	3	2	1	\$10,000.00	

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Procurement of materials/equipment	Ensure availability of necessary resources for learning and activities.	Efficient use of resources.	Usage of resources.	Throughout the year				\$3,000.00	
Total no. of activities: <u>60</u>				@ No. of man-times	61	291	40		
				**Total no. of man-times	392				

Note:

* Types of activities are categorised as follows: tutorial services, learning skill training, languages training, visits, art and cultural activities, sports, self-confidence development, volunteer services, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

** Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), full grant under the SFA Schemes (B) and needy students identified by the school under the discretionary quota (not more than 25%) (C) .

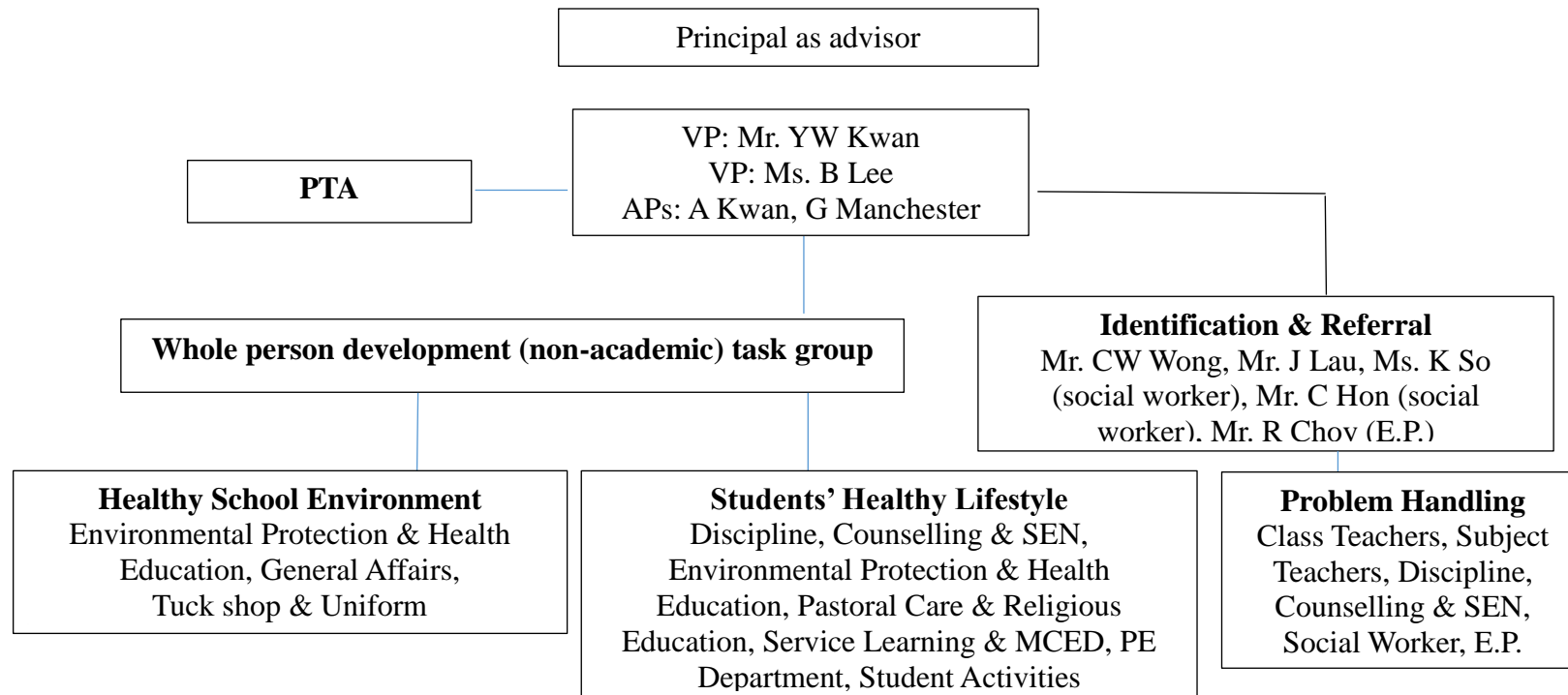
Healthy School Policy 2023-2024

A. Objectives

- To help students reach a state of physical, psychological and social well-being
- To help students have a healthy and joyful life
- To develop students' healthy lifestyles, positive attitudes and values, practical life skills, and the skills to 'say no' (refusal skills) as they resist temptation so that students can face the challenges in their personal growth.

B. The structure

- The Principal is the advisor of the Healthy School Policy.
- The Vice Principals (VPs), the Assistant Principals (APs), and the executive members are responsible for the work of planning, coordinating, monitoring, evaluating and modifying STC Healthy School Policy.
- The whole person development (non-academic) task group and the Identification & Referral Team are responsible for planning, implementing and assessing the programmes related to healthy lifestyles, positive attitudes and values, practical life skills, and refusal skills to resist temptation.
- The school would adopt its in-house referral system to identify the students needing help and tackle the issues arising from them.



C. The Tasks

- A WhatsApp group formed to facilitate coordination among members.
- Each committee/department would decide the programmes of its own and submit the Programme Plan before September. The VPs and APs facilitate the collaboration so that the work can be done in a more effective manner.
- An overall picture would be made for reference and collaboration.
- Each committee/department would prepare the progress report and evaluation report of its own programmes. The work of evaluation should be kept in the minutes of the meetings of each committee/department.
- An overall evaluation of the work would be included in the Annual School Report.
- A VP would report the evaluation of the work in the staff meeting.

D. Theme of this year

- a) Developing the awareness on drug abuse among students, parents and teachers.
 - Formulation of a school policy on handling drug abuse cases.
 - Providing continual professional development for teachers and staff to identify and handle drug abuse cases.
 - Offering opportunities for students to participate in life-wide learning activities to enhance their resilience against drugs.
- b) Fostering a Healthy School Environment
 - Strengthening home-school cooperation to create an environment conducive to the healthy development of students and teachers.
 - Emphasizing the importance of mental health through activities such as class teacher periods, talks, and training programs.
- c) Developing students' healthy lifestyles
 - Physically: Encouraging students to engage in regular exercise.
 - Mentally: Creating an encouraging and caring atmosphere through an award system.
- d) Raising colleague's awareness on student support affairs
 - Encouraging colleagues to attend courses related to student support domains.

E. Discretion

- The Policy is subject to changes/modification made by the VPs, APs and the task group.

Plan on the Use of Promotion for Chinese Culture Immersion Activities (One-off Grant) 2024-2025
推廣中華文化體驗活動一筆過津貼

活動	內容/目的	日期	對象	負責人	財政預算
文化薈萃 樂中秋	<p>目的： 增添中秋節日氣氛，讓學生明白並強化重視節日團圓的意義，與家人分享節日的喜悅，並能藉此了解中秋節的源流和意義。</p> <p>內容：</p> <ul style="list-style-type: none"> • 午膳期間設置大型展板介紹中秋節源流及意義 • 設置大型花燈讓學生猜燈謎，感受節日氣氛 • 以校友親撰的書法作品作活動禮物，讓學生感受中國書法之美 • 師生、校友、家長齊參加活動，讓學生感受「崇德一家」的團圓精神 • 其他學習經歷時段舉行中一級冰皮月餅製作、中二級玉兔麵粉公仔工作坊、中三級楊桃燈籠製作班，藉此認識及體驗中國傳統工藝 	13/9/2025	全校學生	Ms CY Hui	\$30,000
金蛇賀歲 迎新春	<p>目的： 透過不同的賀年活動，讓學生明白並了解春節的特色，感受傳統節日氣氛之餘，亦能進一步了解春節的意義。</p> <p>內容：</p> <ul style="list-style-type: none"> • 所有活動在午膳期間進行 • 設置展板介紹春節的習俗和文化，如「謝灶」、「洗邋遢」、「赤口」、「人日」等 • 邀請大師兄姐到校即席揮毫，與同學一起寫揮春，迎新歲 • 舞獅隊到校助慶，同賀新春 • 與學生共嚐賀年食品，透過吃喝認識中華文化的飲食傳統 	24/1/2025	全校學生	Ms WY Lam	\$30,000
九章算術 中華文化 遊踪	<p>目的： 由數學科與中國語文科的跨科合作，以輕鬆有趣的活動模式，讓學生從中認識並了解箇中文化特色及解難數學題。</p> <p>內容：</p> <ul style="list-style-type: none"> • 設置展板介紹與中華文化有關的算術歷史源流和特色 • 設置具中華傳統文化特色的攤位，供學生解難、計算 	13-14/5 /2025	全校學生	Ms WY Lam Mr WC Wu	\$15,000

活動	內容/目的	日期	對象	負責人	財政預算
民間技藝展繽紛	<div>目的：</div> 透過傳統表演和互動體驗，增加學生對中華文化的興趣，藉著試後活動讓同學減壓，放鬆心情。 <div>內容：</div> <ul style="list-style-type: none"> 欣賞並體驗民間技藝表演，如變臉、中式雜耍等 	試後活動	全校學生	Ms WY Lam	\$15,000
				Total:	\$90,000

Plan on the Use of Citizenship and Social Development Grant 2024-2025

公民與社會發展科津貼

就教育局於 2021 年 9 月發放支援推行高中公民與社會發展科的一筆過津貼（30 萬元），本校預算於 2024-2025 年內作以下用途：

	範疇	詳情	對象	預算開支金額 (\$)
i.	發展或採購相關的學與教資源	購買公民與社會發展科多媒體學習資源	全校學生	\$108,065
ii.	資助學生及／或教師前往內地，參加和公民科課程相關的教學交流或考察活動	中五級公民科內地考察相關費用	中五級學生	\$1,7000
iii.	舉辦和公民科課程相關的校本學習活動／在本地或在內地舉行的聯校／跨課程活動	認識國家發展活動，如：電影欣賞	高中學生	\$20,500
iv.	舉辦或資助學生參加和公民科課程相關在本地或在內地舉行的聯校／跨課程活動	資助本校學生參與本校舉辦之跨課程內地考察活動	高中學生	\$35,000
總開支金額				\$180,565
津貼餘款				\$0

Proposal for Promotion of Sports Ambience and MVP60 in Schools 2024-2025

Our school has clearly understood the principle of using the one-off grant for promotion of sports ambience and MVPA60 and plans to use the subsidy to promote the following projects:

Focus Area	Activity	Purpose	Duration	Target Students	Budget Estimation
To organize or subsidize the participation of students, teachers and coaches in PE-/sports-related exchange activities/study visits in the Mainland	Basketball Training Camp	To collaborate with STC Eagles Basketball Team to provide basketball training in Guangzhou China for 4 days	2024-2027	S1 Students (3-5 Elite members)	Around \$7000
To organize or subsidize students' participation in diversifies PE-/sports-related learning activities/competitions	Water Sports Day	To collaborate with the Hong Kong Playground Association, introduce stand-up paddling/kayaking to students, and promote water safety	2024-2027	S1-S4 Students (486 Students)	\$30,000
	Girls Football Interest Group and School Team Training	To establish a new football team for girls in STC and provide regular training	2024-2027	S1-S5 Students (Around 30 students)	\$90,000 (\$30,000 per year)
To purchase or upgrade PE/sports equipment in the school	Replacement of PE equipment	To repair and replace old balls (e.g. basketballs, footballs) and new rackets	2024-2027	Whole School	\$23,000
				Total:	\$150,000

Plan on the Use of One-off Grant on Parent Education 2024-2025
(一筆過家長教育津貼)

活動	內容/目的	日期	對象	負責人	財政預算
「五感療癒空間： 天然晶石手鏈DIY」 家長工作坊	目的： 工作坊結合水晶色彩向家長講解五感紓壓的概念，讓家長學習如何在家打造五感放鬆法，給了自己放鬆的空間，建立積極正確的價值觀，改善親子關係。	18/1/2025	全校家長 (20 人)	Ms KY Wong Ms Kally So	\$5,000
香薰按摩減壓 工作坊	目的： 藉向家長教授香薰按摩原理及手法，讓家長能自我減壓之餘，也能協助子女紓緩壓力，提升親子關係。	13/3/2025	全校家長 (30 人)	Ms KY Wong Ms Kally So	\$5,000
老婆餅製作班	目的： 工作坊學習製作老婆餅，讓家長在忙碌的育兒生活中建立興趣，並與其他家長交流互動，促進家長身心健康。	13/5/2025	全校家長 (20 人)	Ms KY Wong Ms Kally So	\$10,000
				Total:	\$20,000

Plan on the Use of One-off Grant on Mental Health 2024-2025
(好精神一筆過津貼)

內容/目的	活動	日期	對象	負責人	財政預算
舉辦與提升學生及教師精神健康相關之活動及計劃	中一適應籌備小組第一階段	26/9/2024	中一學生	Mr CW Wong	\$2,000
	校園危機處理-教師培訓工作坊	27/9/2024	全校教師	Mr CW Wong	\$10,000
	Guide Light (Transport & Others)	TBC	學生	Mr CW Wong	\$27,000
購買學生及教師精神健康所需的物品、家具及設備	Campus facilities for relaxation	全年	學生	Mr CW Wong	\$5,000
				Total:	\$44,000

Plan on the Use of One-off Grant on Mental Health of Parents & Students 2024-2025
(家長・學生好精神一筆過津貼)

活動	內容/目的	日期	對象	負責人	財政預算
家長講座	<div>目的：</div> 邀請具豐富育兒經驗的麥何小娟女士到校與家長進行以「如何培育子女上進心及面對逆境的能力」為題的家長講座，並分享教養心得，配以其專業知識，以幫助家長們以合宜的角度和正面的方式去了解 and 培育子女，幫助他們建立正確而積極的人生觀。	10/5/2025	全校家長	Ms KY Wong	\$10,000
				Total:	\$10,000

加強支援非華語學生的中文學與教額外撥款 2024/25 學年學校計劃（普通中學適用）

致： 教育局常任秘書長

經辦： 教育局非華語學生支援及教育統籌委員會事務組（第2組）

請學校透過「高效資訊傳遞系統 - 學校通訊模組 (FITS - SMM)」採用可攜式文件檔 (.pdf) 格式提交本計劃。如有查詢，請聯絡教育局非華語學生支援及教育統籌委員會事務組（第2組）：

香港島及新界東區學校：3509 8573

九龍區學校：3509 8572

新界西學校：3509 8569

（學校請於 **2024 年 11 月 29 日或之前**提交填妥的學校計劃。如學校遞交有關文件，本局會按需要要求學校提交書面解釋。若情況嚴重，本局會向其法團校董會／校董會／學校管理委員會再作跟進。）

適用於錄取 1 至 9 名 非華語學生¹的普通中學²

加強支援非華語學生的中文學與教 額外撥款 2024/25 學年學校計劃（普通中學適用）

學校註冊編號： 230057 (6 位數 SCRIN)

學校名稱： 天主教崇德英文書院

學校電話號碼： 24764263

學校傳真號碼： 24734437

總統籌人員姓名： 許頌然

按 2024/25 學年收生實況調查指定的參照日期（一般為 9 月中旬）³，本校全校共錄取 1 名非華語學生（不包括在校內修讀非本地課程的非華語學生），並已在網上校管系統（WebSAMS）內核實及更新非華語學生的資料。按教育局通告第 8/2020 號，本校在 2024/25 學年獲提供額外撥款⁴。本校知悉教育局會根據收生

¹ 規劃教育支援措施時，「家庭常用語言不是中文」的學生均歸納為非華語學生。

² 普通中學包括公營中學及提供本地課程的直接資助計劃（直資）中學。

³ 直資學校的額外撥款額一般會按學校每年 9 月底錄取的非華語學生人數而定。

⁴ 錄取 1 至 5 名和 6 至 9 名非華語學生的普通中學由 2020/21 學年起分別獲提供約 15 萬元和約 30 萬元的額外撥款。額外撥款額會以此為基數，分別根據綜合消費物價指數變動和公務員薪酬調整幅度按學年調

實況調查指定的參照日期收集所得的學生人數與結果（當中包括經學校核實的非華語學生資料），計算本校在 2024/25 學年應獲提供的額外撥款額。若本校所呈報的預計合資格的非華語學生人數與收生實況調查結果有差異而影響全年的額外撥款額，教育局會在 2025 年第一季按需要調整或安排收回已發放的資助。本校承諾會在 2024/25 學年內將額外撥款差額（如適用）全數歸還教育局。

本校確保非華語學生與華語同儕享有同等學習中文的機會，並將充分及適時運用額外撥款作特定用途（即加強支援非華語學生的中文學與教及建構共融校園，包括加強與非華語學生家長的溝通和家校合作）。

（一）整體規劃

（1）安排專責統籌人員（教師／小組）

本校已安排以下專責人員統籌加強支援非華語學生的中文學與教及建構共融校園的事宜：

姓名及職位	教授中文科的經驗	教授非華語學生中文科的經驗
總統籌人員姓名： 許頌然	5年或以上	不適用
中文科主任		
其他（請說明）：		
副統籌人員（如有）姓名：	請選擇	請選擇
請選擇		
其他（請說明）：		

整。經調整後的2024/25學年額外撥款額（如適用）會於2024年8月中旬在教育局專題網頁（網址：https://www.edb.gov.hk/ncs_chi）公布。

☐ 請在適當的方格內加上「√」號

(ii) ☐ 已實施／將會實施教育局為學校提供的「學習架構」。

☒ 未有實施教育局為學校提供的「學習架構」，原因是（可選多於一項）：

☒ 本校的非華語學生與華語同儕一起學習中文，並受惠於沉浸的中文語言環境，預計可應付主流中文課堂的學習，故學校只須為他們訂定與華語學生相同的學習目標和教學策略，已能幫助他們有系統地學習中文。

☐ 本校已按非華語學生的需要，發展校本中國語文課程，幫助非華語學生循序漸進，學習中文。

☒ 其他（請說明）：教學助理給予課後功課支援。

(5) 安排非華語學生考取合適的中國語文資歷

本校不會劃一為錄取的非華語學生預設一個內容較淺易的中文課程。本校會就非華語學生的學習進展提出以實證為本的建議，並讓就讀高中的非華語學生因應其學習進展、需要和志趣，選讀香港中學文憑考試中國語文科或應用學習中文（非華語學生適用）及／或考取國際認可的其他中國語文資歷，並提供輔導及支援。

於 2024/25 學年，預計參加以下中國語文資歷考試的高中非華語學生人數如下：（可選多於一項）

中國語文資歷考試		預計參加有關考試的非華語學生人數		
		中四	中五	中六
(a)	香港中學文憑考試			
(b)	香港中學文憑考試應用學習中文（非華語學生適用）			
(c)	非本地中國語文科考試，包括綜合中等教育證書(GCSE)、國際普通中學教育文憑(IGCSE)，以及普通教育文憑(GCE)高級補充程度(AS-Level)及高級程度(A-Level)的中國語文科考試			

(二) 運用額外撥款提供校本支援措施

- (6) 本校會充分及適時運用每學年發放的額外撥款，支援該學年的非華語學生。本校計劃運用 2024/25 學年獲提供的額外撥款 **A** 159,041.00 元⁴，以及 2023/24 學年額外撥款累積餘額⁵（如適用）**B** 82,619.80 元（請注意：此項資料必須與本額外撥款 2023/24 學年學校報告的金額一致），按校本情況及非華語學生的學習需要，提供以下的校本支援措施（可選多於一項）：

（有關學校運用額外撥款的一般指引，請參閱本局通告第 8/2020 號附件一）

校本支援措施			運用額外撥款	整合其他資源 ⁶
(a)	<input checked="" type="checkbox"/>	聘請額外員工 ⁷ （請於第(7)(a)項提供補充資料）		
	<input checked="" type="checkbox"/>	教學助理（ 1 ）名	請以小數表示 （如適用）	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	不同種族的助理（ ）名		
	<input type="checkbox"/>	教師（ ）名		
		備註（如適用）：		
(b)	<input type="checkbox"/>	購買促進非華語學生學習中文的教學資源（請於第(7)(b)項提供補充資料）	\$	
(c)	<input checked="" type="checkbox"/>	僱用專業服務（請於第(7)(a)項及／或第(7)(c)項提供補充資料）		
	<input type="checkbox"/>	翻譯／傳譯服務	\$	
	<input checked="" type="checkbox"/>	校外導師／機構舉辦課後中文學習班	\$ 15,000.00	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	校外導師／機構協助教師舉辦共融校園活動	\$	
	<input type="checkbox"/>	其他（請說明）：	\$	
(d)	<input type="checkbox"/>	由學校籌辦的推廣共融校園活動（請於第(7)(c)項提供補充資料）	\$	
(e)	<input type="checkbox"/>	其他（請說明）：	\$	
運用額外撥款總支出 C [(a) + (b) + (c) + (d) + (e)]			\$ 167,233.20	自動計算
（請注意：運用額外撥款總支出 C 應小於或等於 A 及 B 的總和）				

⁵ 資助學校、直資學校及按位津貼學校可保留部分額外撥款，惟累積餘款不可超過該學年所獲撥款的總額，任何超出上限的餘款須歸還教育局。教育局將根據學校經審核的周年帳目，收回超出上限的餘款。學校不得將這項額外撥款／餘款調往其他帳目。官立學校可將不超過該財政年度撥款總額的結餘轉至下一財政年度，任何超出上限的餘款會在財政年度完結時予以取消。

⁶ 學校必須善用和適當分配額外撥款作特定用途（即加強支援非華語學生的中文學與教及建構共融校園）。當學校使用額外撥款出現不敷之數時，可運用其他資源，作整體性的規劃。此外，如學校計劃安排華語學生參加上述校本支援措施，同樣應按比例整合其他資源，以支援華語學生學習中文和共融文化的需要。

⁷ 如學校運用額外撥款支付額外員工的部分薪金／非全職員工（包括日薪員工、兼職員工等）的薪金，請以小數表示。舉例學校聘請一名額外教學助理，其全學年總薪金為約 20 萬元。學校以額外撥款約 15 萬元支付其總薪金的 75%，並整合其他資源約 5 萬元支付其餘 25%。就額外撥款的運用，學校應於第(6)(a)項註明學校以額外撥款聘請 0.75 名額外教學助理（該教學助理工作時間不少於 75%用作加強支援非華語學生的中文學與教及建構共融校園），並透過整合其他資源，支付其餘薪金。

- (f) 本校預計 2024/25 學年獲提供的額外撥款累積結餘為 **[D]** 74,427.60 元
 $\frac{[A] + [B] - [C]}{[D] \div [A] \times 100\%}$ ，累積結餘佔 2024/25 學年額外撥款的百分比為 46.8 %
[D] ÷ [A] × 100%。 自動計算

只供預計額外撥款的餘額 **[D]** 累積至高水平（70%或以上）的學校填寫

本校預計於 2024/25 學年完結時，額外撥款的餘額累積至高水平，有關原因，以及就充分及適時運用額外撥款的計劃詳述如下：

(i) 原因：

(ii) 運用餘額的計劃：

(7) 本校於 2024/25 學年的校本支援措施詳情如下：

(a)	<input type="checkbox"/>	提供中文科的課堂支援：（可選多於一項） 抽離學習 （年級：_____） 分組／小組學習 （年級：_____） 協作／支援教學 （年級：_____） 發展校本中國語文課程及／或調適學與教材料 （年級：_____） 其他（請說明：_____） （年級：_____）
	<input checked="" type="checkbox"/>	提供其他學習中文的支援：（可選多於一項） <input type="checkbox"/> 中文學習小組（年級：_____） <input type="checkbox"/> 暑期銜接課程（年級：_____） <input checked="" type="checkbox"/> 中文銜接課程（年級：三_____） <input type="checkbox"/> 伴讀計劃 （年級：_____） <input type="checkbox"/> 朋輩合作學習（年級：_____） <input type="checkbox"/> 導讀學習 （年級：_____） <input checked="" type="checkbox"/> 其他（請說明：教學助理提供課後功課輔導） （年級：中三_____）
	<input type="checkbox"/>	安排推廣共融校園活動／提供有關服務（請於第(7)(c)項提供補充資料）
	<input type="checkbox"/>	其他（請說明：_____） （年級：_____）

(b)	本校計劃購買促進非華語學生學習中文的教學資源，詳情如下： （請注意：有關額外撥款一般不可用於購買流動電腦裝置及電子器材等） <div style="text-align: center; margin-top: 10px;"><u>教學資源</u></div> <div style="margin-top: 10px;">(i) _____</div> <div style="margin-top: 10px;">(ii) _____</div>
(c)	本校計劃籌辦／僱用專業服務協助教師舉辦共融校園／多元文化活動及／或提供有關服務，詳情如下： （請注意：學校可運用部分額外撥款及／或整合現有措施和資源，為非華語學生及其家長舉辦共融校園／多元文化活動及／或提供相關服務） (i) 舉辦推廣共融校園／多元文化活動的例子 1. 活動內容： 中華文化日 ▼ 2. 活動內容： 傳統節日活動 ▼ (ii) 加強與非華語學生家長的溝通和家校合作（可選多於一項） <input type="checkbox"/> 傳譯／翻譯學校政策／學校通告／學校網頁等資訊 <input checked="" type="checkbox"/> 與非華語學生的家長討論其子女的學習進度（包括中文學習），並按需要解釋及強調學好中文的重要性 <input type="checkbox"/> 為非華語學生的家長提供有關其子女選校／升學／就業的資訊 <input checked="" type="checkbox"/> 其他（請說明： <small>所有學校應以的主要通知和信件與英文版本，以便非華語學生閱讀。請在信內填寫有關學校的聯絡資料。</small> _____）

(三) 評鑑、問責及支援

(8) 2024/25 學年中／結束時，本校會透過不同模式，評估落實校本支援措施的情況：

(i) 加強支援非華語學生的中文學與教（可選多於一項）

- ☒ 透過自我評鑑／同儕觀課等，評估教學人員教授非華語學生中文專業能力
- ☐ 透過校本評估結果，評估非華語學生的中文學習進度
- ☐ 透過使用《評估工具》結果，評估非華語學生的中文學習進度
- ☒ 透過非華語學生在中文課堂／課外活動的表現（例如戲劇、校園小記者、朗誦、徵文比賽等），評估非華語學生學習中文的信心和態度
- ☐ 其他（請說明）：_____

(ii) 建構共融校園（可選多於一項）

- ☐ 透過問卷調查／自我評鑑等，評估教職員對學校支援非華語學生的政策及措施的了解和文化敏感度
- ☒ 透過非華語學生在中文課堂／課外活動的表現，評估推廣共融校園的成效
- ☐ 透過問卷調查等，評估非華語學生的家長對其子女的學習進度（包括中文學習）、選校／升學／就業的資訊，以及學校政策和其他安排等的了解
- ☐ 其他（請說明）：_____

(9) 本校已知悉須按有關規定，並會依時完成以下事項：

- ☒ 在 2024 年 9 月或之前，於《中學概覽》「非華語學生的教育支援」欄目，列出學校為加強非華語學生學習中文及建構共融校園的額外支援措施；
- ☒ 在 2025 年 11 月 28 日或之前，提交經法團校董會／校董會／學校管理委員會通過，並經校監簽署的 2024/25 學年學校報告；以及
- ☒ 在 2025 年 11 月 28 日或之前，透過教育局提供的中、英文對照學校支援摘要表格，闡述學校於 2024/25 學年如何加強支援非華語學生學習中文及建構共融校園，並上載學校網頁，以供家長參閱。學校必須在學校網頁主頁的當眼位置設置圖標或簡單的英文提示，以便家長瀏覽有關資料。
- ☒ 本校 2024/25 學年的學校計劃已獲法團校董會／校董會／學校管理委員會通過。

校監簽署：_____

校監姓名：_____

日期：_____

姊妹學校交流計劃書

2024/2025 學年

學校名稱：	Shung Tak Catholic English College		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	Mr. Yim Tak Leung

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	Shenzhen Nanshan Foreign Language School (深圳市南山外國語學校(集團)高級中學)
2.	Beijing National Day School-JinYuan (北京十一晉元中學)
3.	
4.	
5.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目		預期目標	
編號	描述	編號	描述
A1	<input checked="" type="checkbox"/> 探訪/考察	B1	<input checked="" type="checkbox"/> 增進對內地的認識和了解
A2	<input type="checkbox"/> 校政研討會/學校管理分享	B2	<input type="checkbox"/> 增加對國家的歸屬感/國民身份的認同
A3	<input checked="" type="checkbox"/> 會議/視像會議	B3	<input checked="" type="checkbox"/> 交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input type="checkbox"/> 與姊妹學校進行簽約儀式/商討交流計劃	B4	<input checked="" type="checkbox"/> 擴闊學校網絡
A5	<input type="checkbox"/> 其他(請註明)：	B5	<input type="checkbox"/> 擴闊視野
		B6	<input checked="" type="checkbox"/> 建立友誼/聯繫
		B7	<input type="checkbox"/> 訂定交流計劃/活動詳情
		B8	<input type="checkbox"/> 其他(請註明)：

乙. 教師層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目		預期目標	
編號	描述	編號	描述
D1	<input checked="" type="checkbox"/> 探訪/考察	E1	<input checked="" type="checkbox"/> 增進對內地的認識和了解
D2	<input checked="" type="checkbox"/> 觀課/評課	E2	<input type="checkbox"/> 增加對國家的歸屬感/國民身份的認同
D3	<input type="checkbox"/> 示範課/同題異構	E3	<input type="checkbox"/> 建立學習社群/推行教研
D4	<input checked="" type="checkbox"/> 遠程教室/視像交流/電子教學交流	E4	<input type="checkbox"/> 促進專業發展
D5	<input type="checkbox"/> 專題研討/工作坊/座談會	E5	<input type="checkbox"/> 提升教學成效
D6	<input type="checkbox"/> 專業發展日	E6	<input checked="" type="checkbox"/> 擴闊視野
D7	<input type="checkbox"/> 其他(請註明)：	E7	<input checked="" type="checkbox"/> 建立友誼/聯繫
		E8	<input type="checkbox"/> 其他(請註明)：

丙. 學生層面 (*擬舉辦 / *不擬舉辦) (*請刪去不適用者)

交流項目		預期目標	
編號	描述	編號	描述
G1	<input checked="" type="checkbox"/> 探訪/考察	H1	<input checked="" type="checkbox"/> 增進對內地的認識和了解
G2	<input checked="" type="checkbox"/> 課堂體驗	H2	<input checked="" type="checkbox"/> 增加對國家的歸屬感/國民身份的認同
G3	<input type="checkbox"/> 生活體驗	H3	<input type="checkbox"/> 擴闊視野
G4	<input type="checkbox"/> 專題研習	H4	<input checked="" type="checkbox"/> 建立友誼
G5	<input type="checkbox"/> 遠程教室/視像交流/電子學習交流	H5	<input type="checkbox"/> 促進文化交流
G6	<input type="checkbox"/> 文化體藝交流	H6	<input checked="" type="checkbox"/> 增強語言/表達/溝通能力
G7	<input type="checkbox"/> 書信交流	H7	<input type="checkbox"/> 提升自理能力/促進個人成長
G8	<input type="checkbox"/> 其他(請註明)：	H8	<input checked="" type="checkbox"/> 豐富學習經歷
		H9	<input type="checkbox"/> 其他(請註明)：

丁. 家長層面（*擬舉辦 / *不擬舉辦）(*請刪去不適用者)

(註：學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明)：	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明)：

擬運用的監察/評估方法如下：

編號	☑	監察/評估方法
M1	<input checked="" type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input type="checkbox"/>	面談/訪問
M5	<input checked="" type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明)：

津貼用途及預算開支：

編號	☑	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$ 128,000
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$ 15,000
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$ 50,000
N5	<input type="checkbox"/>	交流物資費用	HK\$
N6	<input checked="" type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$ 1000
N7	<input checked="" type="checkbox"/>	老師的一次人出境簽證的費用(註:不可超過學年津貼額的 1%)	HK\$ 1000
N8	<input checked="" type="checkbox"/>	其他(請註明)：NSE related books	HK\$ 4,000
N9	<input checked="" type="checkbox"/>	學年預計總開支	HK\$ 199,000
N10	<input type="checkbox"/>	沒有任何開支	不適用

Pastoral Care and Religious Education Programme Plan 2024