

29th January 2019

Dear Parents,

Interim/Mock Examination Review, Study Leave for S6 & Chinese New Year Holiday

Interim/Mock Examination Review

Your child has just finished his/her Interim/Mock examinations and teachers have begun checking the scripts with students. It is now time for your child to evaluate his/her progress and to set new goals in learning. This reflection is an important part of the process and will help your child improve. Your child needs to plan and organize his/her time based on his/her goals.

We also ask that when the score slips are given out for checking on 1st February for S6 students and 20th February for S1-S5 that your child checks these slips really carefully as once the Report Card is printed, **no further amendments** to the marks can be made.

Please also be informed that we have had several incidents during this examination and we would like to take this opportunity to remind you of some keys points to pay attention to:

- **Use of pens with erasable ink:**
An incident occurred during the examination when a student’s work disappeared because s/he used an erasable pen when writing his/her exam. Action was taken in this case to recover the ‘lost words’. In light of this incident, students should refrain from using pens with erasable ink. The writing may fade and become illegible over time. No marks will be given to students if their answers cannot be read.
- **Speaking on the way to the examination room after leaving the preparation room:**
Students should not speak during the examinations and this includes when they are moving from the preparation room to the examination room during speaking examinations. Students found doing so will be automatically disqualified from the speaking examination.
- **Late for speaking examinations:**
Students who arrive after the start of the examinations will not be allowed to take the examination. The student will get a 0 for this paper in the examination.

Schedule for S6 students

The Thanksgiving Prayer Service and Career and Life Planning Session for Secondary 6 students have been scheduled for 1st February. The Service ends about 12:45 and students can leave at that time. Study leave begins after the Chinese New Year holiday on 18th February. Please be an encouraging influence to your child and do ensure that s/he has a comfortable and quiet environment to study. Your child is also very welcome to come back to school to revise and prepare for the examinations but please cooperate with us and remind your child that s/he **MUST** be in school uniform when s/he returns to school. Your child can dress casually on the day s/he takes the HKDSE Speaking examination. The school guard has been instructed to **only allow students in uniform** on the school campus.

Chinese New Year Holidays

Our holiday for the Chinese New Year begins on 4th February. Classes resume on 18th February on a Day 1 schedule.

Thank you for your continued support for the school. I would also like to take this opportunity, on behalf of the Incorporated Management Committee and staff, to wish you and your family ‘Kung Hei Fat Choi’.

Please return this circular in e-format or duly signed to the class-teacher on or before 1st February.

In Christ’s love,

Dr. Tang Sui Sim Cecilia
Principal

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Reply Slip
SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #158 2018-19

Dear Principal,

Interim/Mock Examination Review, Study Leave for S6 & Chinese New Year Holiday

I have read, understand, and agree to the contents of this Circular.

Parent’s Signature: _____ Class: _____ ()
Student’s name: _____ Date: _____