

12th September, 2018

SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #027 2018-2019

Dear Parents,

Arrangements for Lunch and Dismissal under Adverse Weather Conditions

We are writing to inform you about the arrangements the school will be making for lunch and dismissal under adverse weather conditions. The arrangements are as follows:

1. Dismissal from school

As stated in the guidelines issued by the Education Bureau, lessons will run as usual if the Red or Black Rainstorm Warning Signal is issued by Hong Kong Observatory during school time. There will be no activities or classes after the end of the school day.

At the end of the school day, we would allow your child to leave only if the conditions are safe. Please indicate whether you authorize the school to allow your child to leave without you accompanying your child. You must note that this does involve some risk. On the other hand, if you prefer to accompany your child, you can opt for us to keep your child at school until you come to pick him/her up.

2. Arrangement for lunch

If the Red or Black Rainstorm Warning Signal is issued before lunchtime, to ensure that your child has his/her lunch in a safe environment, students would be asked to remain on the school campus for lunch. Those students who usually eat out can buy food from the school's tuck shop or alternatively can opt for the school to order lunchboxes on his/her behalf. In order to facilitate smooth running of this alternative option, we ask that you fill in the form attached for this purpose. The payment would be collected through the Autopay system. .

Please respond in e-format; or return the Reply Slip to the class-teacher, duly signed, on or before 14th September, 2018. If you have any enquiries, please contact the General Office.

Thank you for your cooperation.

Yours sincerely,

Dr. Tang Sui Sim Cecilia
Principal

Reply Slip
SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #027 2018-2019

Dear Principal,

Arrangements for Lunch and Dismissal under Adverse Weather Conditions

I understand the contents of this circular on the arrangements that are to be made by the school under adverse weather conditions.

For after normal school hours, I

- allow my child to leave the school campus on his/her own. I also understand the risk of doing so and I am responsible for anything that may happen to my child on the journey home.

- would like the school to keep my child until I can come to accompany him/her back home.

For arrangements for lunch, I

- do not need any arrangements as my child usually takes lunch to school.

- will ask my child to buy food from the tuck shop at school.

- authorize the school to help my child buy a lunchbox.

*** Please put a tick to indicate your choice.**

Parent's signature: _____

Student's name: _____

Class: _____ ()