

**SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #024 2018-19**

12<sup>th</sup> September 2018

Dear Parents/Guardians,

**Re: Community Chest Dress Casual Day 2018**

Dress Casual Day will be held in our school on Thursday 11<sup>th</sup> October 2018 (Day 1) to raise funds for the Community Chest. The details are as follows:

- I. Students who join this worthy cause can dress casual by donating at least \$10. All donations must be put into the “Collection Boxes” at the main entrance on that day, Thursday 11<sup>th</sup> October 2018.
- II. Students are reminded to dress appropriately “casual”. All school rules and the following dress code for Dress Casual Day must be observed. The clothes worn on that day should be neat and tidy. If there is any violation of the dress code, you, the parent, would be asked to bring the school uniform for your child to change into. To avoid any inconvenience, please ensure that the following points are well noted and observed:
  1. All clothes must be tidy;
  2. No hot pants are allowed. Dresses or shorts should cover the knees. Students may also wear trousers or jeans;
  3. No scanty, low-cut or see-through clothes;
  4. No sandals, slippers and shoes with heels of more than 1 inch;
  5. No sunglasses, hats or other accessories, e.g. bracelets, chains, earrings;
  6. Clothing that advertises or promotes alcohol, cigarettes, drugs, gangs, violence, or other inappropriate messages are not acceptable; and
  7. No article of clothing containing foul language or unfavourable words should be worn.
- III. Students who are not supporting this event with a donation must wear the prescribed school uniform.

We sincerely look forward to your support. Please indicate your receipt and understanding of this circular by e-format; or in printed format, duly signed, to your child’s class-teacher by 14<sup>th</sup> September 2018 (Friday).

Yours sincerely,

\_\_\_\_\_  
Dr Tang Sui Sim Cecilia  
Principal

Reply Slip

**SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #024 2018-19**

Dear Principal,

**Re: Community Chest Dress Casual Day 2018**

I have read the circular. My child \*will / will not join the Dress Casual Day 2018.

Parent’s/Guardian’s Signature: \_\_\_\_\_

Student’s Name: \_\_\_\_\_ ( )

Class: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please tick as appropriate.