

SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #22 2011-2012

16th September, 2011

Dear Parents,

Bulk Purchase of Calculators

As calculators are essential to facilitate students' learning in Science subjects, we have arranged a bulk purchase of calculators for students. Details are as follows.

Model number	Price
CASIO fx-50FH	\$158

Parents, who are interested in purchasing a calculator, please hand in the reply slip to your Math teacher on or before 19th September 2011.

Yours sincerely,

Mr Kung Kwong Pui Joseph
Principal

The said fees will be debited from the autopay account on 24th October. Please ensure that the amount is deposited into the autopay account or else an administrative fee of no more than \$150 will be charged (the amount charged varies from bank to bank). The school will notify parents of the actual amount that is going to be charged before it is debited. For parents who did not apply for an autopay account, these miscellaneous fees should be paid by cash or cheque. Money should be handed in to the School Office and students will be informed of the date for payment in mid-October. For cheque payment, please make it payable to "Shung Tak Catholic English College".

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Reply Slip

SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #22 2010-2011

Bulk Purchase of Calculators

I have read the parent's letter and I have decided

<input type="checkbox"/>	to purchase the calculator for \$158
<input type="checkbox"/>	not to purchase the calculator

Name of Student: _____

Class: _____ ()

Parent's Signature: _____

Date: _____