

25<sup>th</sup> November 2009

**SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR # 056**

Dear Parents,

**Re: Withdrawal from HKSSF**

We have received and acknowledge your child's application to withdraw from the 61<sup>st</sup> Hong Kong Schools Speech Festival (English) and will refund the fee in cash to your child as soon as possible.

Please sign and return the Reply Slip to the English teachers to show that you have read the contents of this circular on or before 27<sup>th</sup> November.

Yours sincerely,

\_\_\_\_\_  
Ms. Lau Fung-yi Lucia  
Principal

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Reply Slip

**SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #56**

**Withdrawal from HKSSF**

I have read and understand the contents of Circular #56.

Parent's Signature: \_\_\_\_\_

Student's name: \_\_\_\_\_

Class: \_\_\_\_\_ ( )

Date: \_\_\_\_\_