

22nd June 2010

SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #156 2009-10

Dear Parents and Participants,

Re: Briefing for Trip to London

Thank you for your support of the study tour to England for summer 2010. We are now writing to invite you to come to a briefing session which is compulsory for both participants and their parents. You will get a chance to meet the chaperones of the trip and we will go over all the details. The details of the briefing are as follows:

Venue: Shung Tak Catholic English College Room 125

Date: 29 June 2010

Time: 7:00 p.m.

The participant himself/herself must be present. You are welcome to raise any questions and address any concerns you may have in the briefing.

Thank you again for your support and we look forward to meeting you that night. If you have any questions before the briefing, please call Ms. Winnie Leung or Ms. Brenda Lee at 24764263.

Yours sincerely,

Ms Lau Fung-yi Lucia
Principal

Reply Slip

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Re: Briefing for Trip to London

Please tick as appropriate

- I agree that my child _____ (_____) and I will attend the meeting.

Name of Student: _____

Class: _____

Signature of Parent: _____

Date: _____

Please return to Ms. Winnie Leung on or before Wednesday 23 June 2010.