

May 20, 2010

**SHUNG TAK CATHOLIC ENGLISH COLLEGE CIRCULAR #145 2009-10**

Dear Parents,

**Final Examinations**

Please be informed that the final examination is scheduled for the 7<sup>th</sup> June – 25<sup>th</sup> June for our Secondary 3 students, and 9<sup>th</sup> June to 25<sup>th</sup> June for all other classes. See the attached timetable for more detailed information. We trust that you will help us by ensuring that your child works hard to achieve better results in the forthcoming final examination. Please also help by providing an environment that is conducive for studying.

Please note that in case of closure of school due to tropical cyclones or heavy persistent rain, the examination scheduled for that particular day will be postponed to the 28<sup>th</sup> June. Other subjects on the examination timetable will remain unchanged.

If examinations proceed as scheduled, examination paper checking will take place on 28<sup>th</sup> and 29<sup>th</sup> June.

Should your child fail to meet our requirements for promotion, he/she may have to repeat the academic year and take part in the Flyers Scheme during the summer holidays. For those who have passed marginally, he/she needs to attend the New Leaf Assessment Scheme organized by the school and take supplementary examinations. Both of these groups of students and their parents must meet with the class teachers, vice-principal and/or principal.

For those students who meet promotion requirements, report cards will be distributed directly to them on Monday 12<sup>th</sup> July.

We will issue another circular regarding the checking of the Final Examination papers and post-exam activities in due course.

Please return the reply slip, duly signed, to the class teacher on 24<sup>th</sup> May, Monday.

Yours sincerely,

\_\_\_\_\_  
Ms Lau Fung-yi Lucia  
Principal

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**Reply Slip**

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I have read and understand the circular about the Final Examinations.

Parent's Signature: \_\_\_\_\_

Student's name: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_