

Plan on Use of Capacity Enhancement Grant and Additional Time-limited Funding of Capacity Enhancement Grant 2010/11

School: Shung Tak Catholic English College

Means by which teachers have been consulted: Staff Meeting

No. of Operating Classes: 29

Major Area(s) of Concern	Strategies/Tasks/Implementation Plan	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Performance Indicators	Method(s) of Evaluation	People Responsible
Diverse learning needs of students in English	To employ 1 English Contract Teacher to co-teach some oral lessons and to train able students for the speech festival competition.	<ul style="list-style-type: none"> • Teachers to be relieved of some of the workload in remedial classes. • The potential of the more capable students in the English Language is stretched as more individual attention is given • The needs of students of different abilities is catered for and students' performance is enhanced 	Sept 10-Aug 11	Internal examination results TSA results	Evaluation meetings with teachers Lesson observations Book Inspection	Ms. Lee Brenda
Mathematics Education	To employ 1 Maths Teaching Assistant to teach Maths remedial classes and to train able students for the inter-school Math competitions	<ul style="list-style-type: none"> • Teachers to be relieved of some of the workload in remedial classes and enrichment classes • Teachers are given more time to take care of individual students • Students academic results are improved • Performance of low achievers improved 	Sept 10-Jul 11	Percentage of students in the special math groups who show improvement in their assessments Performance in Math competitions	Marks achieved as recorded on Reports Cards Certificates, Prizes and Trophies Awarded	Mr. Kai C and Ms. Seto FM
Liberal Studies Education	To employ 1 L.S. Teaching Assistant to co-teach L.S. Lesson and to do supporting clerical work	<ul style="list-style-type: none"> • Teachers to be relieved of some of the workload in remedial classes and enrichment classes • Teachers are given more time to take care of individual students • Students academic results are improved • Performance of low achievers improved • Preparing for long term teaching materials. 	Sept 10-Jul 11	Percentage of students in the special L.S. groups who show improvement in their assessments	Marks achieved as recorded on Reports Cards Certificates, Prizes and Trophies Awarded	Ms. Koo WC

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Clerical and pastoral work	To employ one 0.5 Teaching Assistant (Pastoral Work) to evangelize the teachings of Christ and provide Other Learning Experiences for students through organizing religious activities, social services and leadership training	<ul style="list-style-type: none"> ● Students develop positive attitude towards people and life. ● Students are better behaved and more disciplined. ● Students become more responsible in their own learning. 	Sept 10-Aug11	<ul style="list-style-type: none"> ● The total number of meetings / participant-hours in different activities ● The total number of volunteers willing to join services ● The total number of students wanting to join catechumen classes 	<ul style="list-style-type: none"> ● Types and frequency facilities ● By observing students' behaviour 	Mr. Leung Sew Koo
Clerical Work	To employ one office clerk to support Student Activity and administrative work.	<ul style="list-style-type: none"> ● Teachers will be relieved of the administrative duties related to data input and analysis. 	Sept 10-Aug11	<ul style="list-style-type: none"> ● Facilitation and smoothness of the office work 	<ul style="list-style-type: none"> ● Feedback from teachers. 	Ms. Iris Woo